

CURRENT MEMBERS CTA SICK BANK ENROLLMENT LETTER (2024-2025)

From: CTA Sick Leave Bank Committee

All employees covered by the CTA union contract who are members of the CTA Sick Bank, may choose to donate up to three (3) days each year by returning this signed letter.

After joining the sick Bank, a teacher in the Clinton School System, may, after using up all of their accumulated sick leave due to illness, may fill out a written request to the Sick Leave Bank Committee to draw off the Bank.

Teachers with Professional Status are entitled to draw up to 75 days, **while teachers without Professional Status may draw up to 30 days, depending upon the number of years in the system.** This is only after their accumulated sick leave has been used up.

Your request will be reviewed by the Sick Leave Bank Committee for a majority vote. Doctor documentation is required to validate withdrawal from the Sick Leave Bank.

NOTE: Please refer to the CTA contract which sets down the specific procedures for the use of the bank, membership, qualifications and pay back provisions for days used. If you wish to donate extra days to the Sick Leave Bank, **PLEASE MAKE A COPY OF THIS FORM** , FILL IN AND RETURN VIA SCHOOL MAIL TO Mr. McGuire.

SICK BANK COMMITTEE

Dr. Meyer-Superintendent

Ms. Alvarado-Chairperson-Middle School

Mr. Zapantis-High School

Mr. McGuire - High School

Mr. Ogilvie- Middle School

Ms. Raffi-Elementary School

Ms. Zahariadis-Elementary School

Please make a copy of this form, fill and share to Alison Alvarado, Sick Bank Chair at CMS.

I, (print name) _____, hereby authorize the transfer of

one (1) day _____

two (2) days _____

three (3) days _____

of my accumulated sick leave to the CTA Sick Leave Bank.

Date: _____

Signed: _____

School: _____